



**Madison Environmental Group, Inc.**  
25 North Pinckney  
P.O. Box 1607  
Madison, WI 53703  
608.280.0800 phone  
608.280.8108 fax  
meg@madisonenvironmental.com

## Intern Position Available

Deadline for Application June 1, 2007

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Madison Environmental Group, Inc. is an interdisciplinary, team oriented research and consulting firm. We assist clients and communities to *Build Green* and *Live Green* – creating economic advantage and reducing environmental impact.

### Job Description

We are looking for an intern to work in our EnAct program. EnAct is a free sustainable living program operating throughout Dane County. EnAct currently uses paper based surveys to collect data from participants. The intern will handle the change over to a web based survey.

### Duties will include:

- Understanding current survey data collection and results calculations
- Creating an online form for participants to enter survey data
- Rebuilding database to handle online data
- Creating reports for survey results
- Testing and troubleshooting data collection and results calculations
- Collecting and managing survey data
- Linking database addresses with an interactive geo-coded map
- Opportunities to be involved with other Madison Environmental Group projects

### Desired Qualifications:

- Proficiency in web design including PHP
- Experience or coursework in database design
- Strong quantitative and organizational skills
- Demonstrable passion for the environment and sustainable living
- Ability to work independently with some degree of flexibility

### Logistics

- This internship is unpaid. You may be eligible for supplemental grant funding or receiving course credit for this work.
- Minimum of 8 hrs/week. Time could be split between working in Madison Environmental Group's office on the Capitol Square, and working remotely.

### To Apply

To apply, email a resume and cover letter to [kevin.coleman@madisonenvrionmental.com](mailto:kevin.coleman@madisonenvrionmental.com), or drop them off at our office. Resumes will be accepted until Friday **June 1, 2007**. Please send the cover letter and resume as a single document. In your cover letter, highlight aspects of your experience and interests that are relevant for this position. Questions? Call Kevin Coleman at (608) 280-0800.

Learn more about Madison Environmental Group and EnAct at [www.madisonenvironmental.com](http://www.madisonenvironmental.com) and [www.enactwi.org](http://www.enactwi.org).